OFFICE ORDER

In supersession of this office order of even number dated 20th September, 2017, it has been decided with the approval of Chief Executive Officer, National Rainfed Area Authority that Smt. Bharti Ahuja, Section Officer is declared as Drawing & Disbursing Officer (DDO) of National Rainfed Area Authority.

2. The specimen signature of Smt. Bharti Ahuja duly attested by Smt. Sowmya Srikanth, Under Secretary (NRAA) is enclosed.

3. This issues with the approval of Chief Executive Officer (NRAA).

(Sowmya Srikanth)
Under Secretary to the Govt. of India

Distribution :-
1. Pay & Accounts Officer, DAC&FW, Krishi Bhavan, New Delhi
2. Director Audit, Economic & Service Department, AGCR, New Delhi.
3. Manager, State Bank of India, Nirman Bhavan, New Delhi with respect to DDO Code 200425. A copy of specimen signature of Smt. Bharti Ahuja, Section Officer designated as DDO duly attested Dr. M.K. Srivastava, Director (AH&F) is attached for necessary action.
4. Manager, Kendriya Bhandar, R.K.Puram, New Delhi
5. Smt. Bharti Ahuja, Section Officer, NRAA.
6. Cashier, NRAA
7. Guard file
OFFICE ORDER

Attention is invited to NRAA's Office Order of even number dated 11.03.2019, wherein, inter-alia, all the employees had been informed that in case they desired to take leave, they should obtain prior approval, in writing. In case for certain exceptional reasons they were unable to do so, they were to immediately inform over phone to their supervisory officer(s) and submit their leave application as soon as possible. It has, however, been noticed that some employees are not following these instructions. In some cases it has been seen that the employees have informed of their intention of taking of leave through e-mail, SMS or Whatsapp, but this was not followed by a formal leave application after they reported for duty or as soon as possible.

2. It is intimated that such means of communication for availing of leave are only for immediate information of their respective controlling officers and should be duly followed up by a formal leave application. The above instructions are, therefore, reiterated to all the employees for strict compliance, as failure to comply will invite necessary action as per rules.

3. In this regard, it is also stated that absence of any employee from duty for a long duration of period (10 days or more) adversely affects the office projects/programmes. It goes without saying that employees should avoid going on long leave, except on some exceptional grounds. Therefore, all are advised that in case they want to proceed on long leave (10 days or more), they should apply/discuss sufficiently in advance to enable the competent authority to take a decision considering the exigencies of work. While doing so, they should also inform as to the employee(s) who shall be looking after their work during their absence on leave.

(Renu Singh)
Under Secretary

To

All employees of NRAA

Copy to Senior PPS to CEO, NRAA
ORDER

Subject: Distribution of work amongst officials in NRAA.

With the approval of CEO, NRAA, the following distribution of work amongst NRAA officials has been approved for smooth functioning of mandated activities of NRAA.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name &amp; Designation of the official</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Animal Husbandry &amp; Fisheries</td>
<td></td>
</tr>
<tr>
<td>✔ Dr. B.S. Prakash, Technical Consultant (AH&amp;F)</td>
<td></td>
</tr>
<tr>
<td>Dr. M.K. Srivastava, Director (AH&amp;F)</td>
<td></td>
</tr>
<tr>
<td>Dr. Yendrembam Mery Chanu, Young Professional (AH&amp;F)</td>
<td></td>
</tr>
<tr>
<td>B. Agriculture &amp; Horticulture *</td>
<td></td>
</tr>
<tr>
<td>Senior Consultant (Agriculture)</td>
<td></td>
</tr>
<tr>
<td>Dr. Sarita Rani, Technical Consultant (Plantation)</td>
<td></td>
</tr>
<tr>
<td>Pankaj Kumar, STA (Agri.)</td>
<td></td>
</tr>
<tr>
<td>C. Watershed/ Water Management</td>
<td></td>
</tr>
<tr>
<td>Shri B. Rath, Technical Expert (Water Management)</td>
<td></td>
</tr>
<tr>
<td>Dr. V.P. Sharma, Technical Consultant (Watershed &amp; Community Development)</td>
<td></td>
</tr>
<tr>
<td>Dr. Eazhilkrishna N., Young Professional (Water Management)</td>
<td></td>
</tr>
<tr>
<td>D. Forestry &amp; Agro-forestry *</td>
<td></td>
</tr>
<tr>
<td>Senior Consultant (Forestry)</td>
<td></td>
</tr>
<tr>
<td>Shri Mohit Sharma, Young Professional (Forestry)</td>
<td></td>
</tr>
<tr>
<td>Shri Ankit, Executive Secretary</td>
<td></td>
</tr>
<tr>
<td>E. Information System &amp; Portal Management</td>
<td></td>
</tr>
<tr>
<td>Shri B. Rath, Technical Expert (Water Management)</td>
<td></td>
</tr>
<tr>
<td>Dr. V.P. Sharma, Technical Consultant (WM)</td>
<td></td>
</tr>
<tr>
<td>Shri Pankaj Kumar, STA</td>
<td></td>
</tr>
<tr>
<td>Shri Tarun Maggo, Young Professional (IT)</td>
<td></td>
</tr>
<tr>
<td>F. Training, Workshop &amp; Gender Issues</td>
<td></td>
</tr>
<tr>
<td>Shri B. Rath, Technical Expert (Water Management)</td>
<td></td>
</tr>
<tr>
<td>Dr. V.P. Sharma, Technical Consultant (World &amp; CD)</td>
<td></td>
</tr>
<tr>
<td>Dr. Alka, Consultant (Agri.)/ Shri Pankaj Kumar, STA(Agri.)</td>
<td></td>
</tr>
<tr>
<td>G. Administration</td>
<td></td>
</tr>
<tr>
<td>Shri B. Rath, Technical Expert (Water Management)</td>
<td></td>
</tr>
<tr>
<td>Sh. N K Gupta, Consultant (Admn.)</td>
<td></td>
</tr>
<tr>
<td>Mrs. Renu Singh, Under Secretary, NRAA</td>
<td></td>
</tr>
<tr>
<td>Section Officer</td>
<td></td>
</tr>
<tr>
<td>Admn. &amp; Finance Section. **</td>
<td></td>
</tr>
</tbody>
</table>

* Two Technical Consultants (Sr.) are expected to join shortly. Till that time the work of these units would be supervised by TE(WM).

** Internal distribution of work amongst the staff shall be issued separately.
2. Since the various consultants engaged do not have any executive or statutory powers, therefore, Director (AH&F)/Under Secretary (NRAA) will be issuing the sanction orders in respect of the cases pertaining to the Technical Divisions. Further, Technical Consultants (Senior) will submit all cases involving administrative & financial powers to Technical Expert (Water Management) for further necessary action.

3. When a Technical Consultant (Senior) proceeds on leave or tour, TE(WM) will look after the work during his absence.

To:

(i) All officials and staff in NRAA
(ii) Guard File

Copy for information to CEO, NRAA

(Renu Singh)
Under Secretary, NRAA
ORDER

In order to coordinate with the concerned state governments and closely monitor the planning and implementation of district drought proofing plans, the following Nodal Officers and Deputy Nodal Officers are nominated in NRAA:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>States</th>
<th>Numbers of Districts</th>
<th>Nodal Officers</th>
<th>Deputy Nodal Officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Rajasthan</td>
<td>04</td>
<td>Dr. B.S. Prakash, Technical Consultant (Senior)</td>
<td>Dr. M.K. Srivastava, Director (AH&amp;F)</td>
</tr>
<tr>
<td>2.</td>
<td>Andhra Pradesh and Karnataka</td>
<td>04+06* adjoining districts of Karnataka (North)</td>
<td>Shri R.B. Sinha, Technical Consultant (Senior)</td>
<td>Dr. Sarita Rani, Technical Consultant</td>
</tr>
<tr>
<td>3.</td>
<td>Karnataka</td>
<td>10 (i.e. other than 6 mentioned at sl.no.2)</td>
<td>Shri B. Rath, TE (WM)</td>
<td>Dr. V. P. Sharma, Technical Consultant</td>
</tr>
</tbody>
</table>

*Bidar, Kalaburagi, Bagalkot, Bellary, Kopparal, Gadag

2. The above officials will interact with the state & district officials in preparation of the plans and obtaining approval of SLSC, besides monitoring and supervising implementation. The Young Professionals will be involved in the process of piloting of drought proofing plans and collection of information data and consultation with farmers and local stake holders in preparation of these plans and DPRs for the clusters. The above officials shall submit a progress report in respect of the state(s) allocated to them fortnightly to CEO, NRAA.

3. A copy of the D.O. letter dated 25th February, 2019 of CEO written to the APCs /Development Commissioners of the state governments is enclosed.

(Renu Singh)
Under Secretary
Tel: 011-25842961
F-mail:nraapc2007@gmail.com

To
All the concerned officers in NRAA

Copy to CEO, NRAA

Copy also to the APCs/ Development Commissioners of the States of Rajasthan, Andhra Pradesh and Karnataka, in continuation of D.O. letter of even number dated 25.02.2019 of CEO, NRAA.

(Renu Singh)
Under Secretary
F.No. 3-1/2019-NRAA
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, Cooperation & Farmers Welfare
(National Rainfed Area Authority)

NASC Complex, 2nd Floor,
DPS Marg, Pusa, New Delhi
Dated 12th April, 2019

OFFICE ORDER

With the purpose of maintaining continuity of work during the absence of any official on account of him/her being on leave, tour etc., it has been decided to follow a ‘Link Officer Arrangement’ in respect of technical personnel in NRAA and consequently appoint the Link Officer as indicated in the following tabulation:

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Name of Official &amp; Designation</th>
<th>Name &amp; designation of the Link Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shri R B Sinha, Sr. Consultant</td>
<td>Shri B Rath, TE(WM)</td>
</tr>
<tr>
<td>2</td>
<td>Dr. B. S. Prakash, TC (Sr.), AH&amp;F</td>
<td>Shri R B Sinha, Sr. Consultant</td>
</tr>
<tr>
<td>3</td>
<td>Dr. M.K. Srivastava, Director (AH&amp;F)</td>
<td>Dr. Sarita Rani, Technical Consultant</td>
</tr>
<tr>
<td>4</td>
<td>Dr. V P Sharma, Technical Consultant (WM)</td>
<td>Dr. Alka Samuel, Consultant</td>
</tr>
<tr>
<td>5</td>
<td>Dr. Sarita Rani, Technical Consultant</td>
<td>Dr. M.K. Srivastava, Director (AH&amp;F)</td>
</tr>
<tr>
<td>6</td>
<td>Sh. Pankaj Kumar, STA</td>
<td>Ms. Mery Chanu, Young Professional (AH&amp;F)</td>
</tr>
<tr>
<td>7</td>
<td>Dr. Alka Samuel, Consultant</td>
<td>Sh. Tarun Maggo, Young Professional (IT)</td>
</tr>
<tr>
<td>8</td>
<td>Sh. Tarun Maggo, Young Professional (IT)</td>
<td>Dr. Eazhilkrishna N, YP (WM)</td>
</tr>
<tr>
<td>9</td>
<td>Dr. Eazhilkrishna N, YP (WM)</td>
<td>Sh. Tarun Maggo, Young Professional (IT)</td>
</tr>
<tr>
<td>10</td>
<td>Ms. Mery Chanu, Young Professional (AH&amp;F)</td>
<td>Sh. Pankaj Kumar, STA</td>
</tr>
<tr>
<td>11</td>
<td>Mr. Mohit, Young Professional (Forestry)</td>
<td>Sh. Pankaj Kumar, STA</td>
</tr>
</tbody>
</table>

2. It may be ensured that on no occasion, the official and his/her Link Officer proceed on leave/tour simultaneously. In case such an eventuality can’t be avoided for certain reasons then they should under intimation to Admn. Division, entrust their work to any of their colleagues with the approval of their Divisional Head and in respect of Divisional Head with the approval of TE(WM)/CEO, NRAA.

(Renu Singh)
Under Secretary (NRAA)

To
All officers & staff of NRAA.

Copy to PPS to CEO (NRAA) for information.
F.No. 9-2/2019-NRAA  
Government of India  
Ministry of Agriculture & Farmers Welfare  
Department of Agriculture, Cooperation & Farmers Welfare  
(National Rainfed Area Authority)

NASC Complex, 2nd Floor,  
DPS Marg, Pusa, New Delhi  
Dated 5th April, 2019

OFFICE ORDER

In supersession of the previous orders on the subject, Shri B. Rath, Technical Expert (Water Management), NRAA, is nominated as Liaison Officer for SCs and STs and PWDs to look after their reservation in services, training, welfare and other requirements in NRAA, with immediate effect until further orders.

(Renu Singh)  
Under Secretary (NRAA)  
Tel No. 25842838

To

1. CEO, NRAA  
2. TE(WM), NRAA.  
3. Director (RFS)/DS(Admn.), DAC&FW, New Delhi.  
4. US(GC), DAC&FW, Krishi Bhawan, New Delhi.  
5. All officers & staff in NRAA.  
6. Personal File.  
7. Guard File/ copy for F.No. 3-1/2019-NRAA.
F.No. 9-2/2019-NRAA
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, Cooperation & Farmers Welfare
(National Rainfed Area Authority)

NASC Complex, 2nd Floor,
DPS Marg, Pusa, New Delhi
Dated 5th April, 2019

OFFICE ORDER

In supersession of the previous orders on the subject, Shri B. Rath, Technical Expert (Water Management), NRAA is nominated as Grievance Officer to look after expeditious disposal of the various complaints/grievances received from the public and employees of NRAA, with immediate effect until further orders.

(Renu Singh)
Under Secretary (NRAA)
Tel No. 25842838

To

1. CEO, NRAA
2. TE(WM), NRAA.
3. Director (RFS)/DS(Admn.), DAC&FW, New Delhi.
4. US(GC), DAC&FW, Krishi Bhawan, New Delhi.
5. All officers & staff in NRAA.
6. Personal File.
7. Guard File/copy for F.No. 3-1/2019-NRAA.
F.No. 9-2/2019-NRAA
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, Cooperation & Farmers Welfare
(National Rainfed Area Authority)

NASC Complex, 2nd Floor,
DPS Marg, Pusa, New Delhi
Dated 5th April, 2019

OFFICE ORDER

In supersession of the previous orders on the subject, Smt. Renu Singh, Under Secretary, NRAA is nominated as Liaison Officer for OBCs to look after reservation in services, training, welfare and other requirements of OBCs employees in NRAA, with immediate effect until further orders

(B. Rath)
Technical Expert (WM)

To

1. CEO, NRAA
2. TE(WM), NRAA.
3. Director (RFS)/DS(Admn.), DAC&FW, New Delhi.
4. US(GC), DAC&FW, Krishi Bhawan, New Delhi.
5. All officers & staff in NRAA.
6. Personal File.
7. Guard File/copy for F.No. 3-1/2019-NRAA.
OFFICE ORDER

In supersession of the previous orders on the subject, Smt. Renu Singh, Under Secretary, NRAA is nominated as C.P.I.O. and Shri B. Rath, Technical Expert (Water Management), NRAA as First Appellate Authority under the RTI Act, 2005, with immediate effect until further orders.

(Bharti Ahuja)
Section Officer (NRAA)

To

1. CEO, NRAA
2. Sh. B. Rath, TE(WM), NRAA.
3. Director (RFS)/DS(Admn.), DAC&FW, New Delhi.
4. US(O&M), DAC&FW, Krishi Bhawan, New Delhi.
5. Smt. Renu Singh, US, NRAA.
6. S.O. (RTI), DAC&FW, Krishi Bhawan, New Delhi.
7. All officers & staff in NRAA.
8. Personal File.
9. Guard File/ copy for F.No. 3-1/2019-NRAA.